

# Terms and Conditions for Conference Registration

## **Středisko společných činností AV ČR, v. v. i.**

Národní 1009/3, 110 00 Praha 1, Czech Republic

IČ: 604 57 856

These Terms and Conditions govern the registration for conferences organized by institutes of the Czech Academy of Sciences (CAS), including the virtual purchase of participation (registration). By registering, participants agree to these Terms and Conditions.

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## **1. Introductory Provisions**

1.1. These Terms and Conditions set out the rights and obligations of the parties in relation to registration for conferences organized by CAS institutes. **SSČ AV ČR** acts as the organizer and administrator of conference registrations (hereinafter referred to as "Organizer").

1.2. These Terms and Conditions apply only to registrations by **natural persons** for participation in conferences. They do not apply to legal entities or participants acting in the course of business activities.

1.3. Any deviations from these Terms and Conditions must be agreed upon individually.

1.4. The Terms and Conditions form an integral part of the registration agreement.

1.5. The Organizer reserves the right to amend these Terms and Conditions. Changes do not affect rights and obligations arising before the amendment.

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## **2. User Account**

2.1. Participants may create a user account on the conference registration website to manage their registration.

2.2. Participants are obliged to provide accurate and truthful information. Any changes to registration data must be updated promptly.

2.3. User accounts are protected by username and password. Participants must keep login details confidential and not share them with third parties.

2.4. The Organizer may deactivate accounts in case of inactivity for more than one year or violation of these Terms and Conditions.

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## **3. Registration Agreement**

3.1. Registration is completed by submitting the registration form through the official conference website.

3.2. Participants can review and correct all information before submitting the registration. By submitting, the participant confirms that all data are accurate.

3.3. The registration agreement is concluded when the Organizer sends a confirmation of registration to the participant's email.

3.4. Participants agree to the use of remote communication methods (email, online registration system) for the conclusion of the registration agreement.

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#### **4. Fees and Payment**

4.1. Participation fees vary depending on participant status (student, regular, member) and optional events.

4.2. Fees must be paid before the registration deadline specified on the conference website.

4.3. Payment is considered completed when the Organizer receives the funds. Accepted payment methods will be listed on the registration website.

4.4. After payment, the Organizer will issue an invoice electronically to the participant's email.

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#### **5. Cancellation and Refund Policy**

5.1. Participants may cancel their registration by notifying the Organizer in writing.

5.2. Cancellations before the stated deadline are eligible for a full or partial refund.

5.3. No refunds are issued for cancellations after the deadline.

5.4. In case of conference cancellation by the Organizer, participants receive a full refund.

5.5. All refunds will be made via the same payment method used for registration.

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#### **6. Liability**

6.1. The Organizer is not responsible for travel or accommodation costs.

6.2. The Organizer is not liable for personal injury, loss, or damage to property during the conference.

6.3. Participants are responsible for obtaining their own travel and health insurance.

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#### **7. Withdrawal from the Registration Agreement**

7.1. Participants are generally not entitled to withdraw from the registration agreement for services provided on specific dates (conference participation).

7.2. Withdrawal may only be possible if permitted by the cancellation policy outlined in Section 5.

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#### **8. Personal Data**

8.1. Personal data are processed in accordance with the GDPR notice, available on the conference website.

8.2. By registering, participants consent to the use of personal data for organizational and communication purposes related to the conference.

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## **9. Delivery of Information**

9.1. All communication regarding registration, invoices, and participation will be sent to the participant's email.

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## **10. Final Provisions**

10.1. These Terms and Conditions are governed by Czech law.

10.2. If any provision is invalid or unenforceable, it shall be replaced by a provision with a similar meaning without affecting other provisions.

10.3. The registration agreement, including these Terms and Conditions, is archived electronically by the Organizer and is not publicly accessible.

10.4. Contact: [obchod@ssc.cas.cz](mailto:obchod@ssc.cas.cz)